

THE PHOSPHATE COMPANY LIMITED

Regd. Office: 14, Netaji Subhas Road, Kolkata - 700 001 Phone: (033) 22300771-3, Email

Id: phosphate@vsnl.net CIN: L24231WB1949PLC017664

POSTAL BALLOT NOTICE

Notice is hereby given that in accordance with Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modifications or any re-enactments thereof), the Company is seeking approval of its members by way of Postal Ballot which includes voting by electronic means for item(s) of business(es) set out in Postal Ballot notice dated 15th January 2018

The Company is pleased to extend e-voting facility as an option, to its Members to enable them to cast their vote electronically. In case a member desires to exercise vote by using e-voting facility then he/she should carefully follow the instructions given under the heading "Instructions" of Postal Ballot Form.

Members of the Company are hereby informed that the Company has completed the dispatch of Notice along with the Postal Ballot Form and a self-addressed postage pre-paid envelope on Monday, the 12th February 2018. The Company has also dispatched Postal Ballot Notice and Form via e-mail on Monday, the 12th February 2018 to members who have registered their e-mail ids with the Company/Depository Participants. Such members willing to cast their vote through physical mode are requested to obtain Postal Ballot Form from the Company. Postal Ballot Notice and Postal Ballot Form are also available on the websites www.evoting@nsdl.com and www.phosphate.co.in. Members who have not received Postal Ballot Forms may send an email at phosphate@vsnl.net for duplicate Postal Ballot Form.

The Board of Directors of the Company has appointed Mr. Ajay Kumar Agarwal (Membership No. FCS: 7604) of M/s. Agarwal A & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the Postal Ballot and e-voting process in a fair and transparent manner.

Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e. Friday, the 2nd February 2018 will be entitled to cast their votes.

Voting through postal ballot and e-voting shall commence from Wednesday, the 14th February 2018 and shall end on Thursday, the 15th March 2018. Members are requested to note that duly completed signed Postal Ballot Forms should reach Scrutinizer Agarwal A & Associates, 9 Mangoe Lane, 2nd Floor, Room No. 12 Kolkata - 700 001, India not later than the close of working hours on Thursday, the 15th March, 2018, 5:00 p.m. Postal ballot forms received thereafter shall be considered as invalid and voting whether by post or electronic means shall not be allowed beyond the said date.

Please note that a Member can opt for only one mode of voting i.e. either by physical postal ballot form or e-voting. In case, Member(s) cast their vote through both the modes, voting done by e-voting shall prevail.

The result of the Postal Ballot would be declared on Saturday, the 17th March, 2017 at 4.00 P.M. at the Registered Office of the Company and communicated on the same day to the Stock Exchange where the securities of the Company are listed and shall also be displayed along with the Scrutinizer's Report on the Company's website www.phosphate.co.in. NSDL will also display these results on its e-voting website.

For any other queries/ grievances relating to voting by postal ballot or by electronic means, Members are requested to contact the Registrar and Transfer Agent M/s Maheshwari Datamatics, 23 R.N.Mukherjee Rod, 5th Floor, Kolkata-700001, NSDL at National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, MUMBAI 400013 and to the Company Secretary at the Registered Office of the Company or can also send an email at phosphate@vsnl.net.

For The Phosphate Company Limited
Suresh Kumar Bangur
Executive Director
DIN: 00040682

Place: Kolkata
Date: February 12, 2018